

PROGRAMME TITLE	DAY	TIME	DURATION	DATES	EXAM
BUSINESS PROGRAMMES					
Diploma in Human Resource Management (ICM)	Monday & Wednesday	6.15pm - 9.30pm	12 Weeks	Semester 2 Feb 12: 1,6, 8,13, 15,20, 22, 27, 29 Mar 12: 5, 7, 19, 21, 26, 28 Apr 12: 2,4, 11, 16,18, 23, 25, 30	Exam – 2nd Semester Week of 8th May & 14th May & 21st May 2012 (Dates TBC)
Diploma in Marketing, Advertising, PR & Sales (ICM)	Monday & Wednesday	6.15pm - 9.30pm	12 Weeks	Semester 2 Feb 12: 1,6, 8,13, 15,20, 22, 27, 29 Mar 12: 5, 7, 19, 21, 26, 28 Apr 12: 2,4, 11, 16,18, 23, 25, 30	Exam – 2nd Semester Week of 8th May & 14th May & 21st May 2012 (Dates TBC)
Diploma in Business Management (ICM)	Monday & Wednesday	6.15pm - 9.30pm	12 Weeks	Semester 2 Feb 12: 1,6, 8,13, 15,20, 22, 27, 29 Mar 12: 5, 7, 19, 21, 26, 28 Apr 12: 2,4, 11, 16,18, 23, 25, 30	Exam – 2nd Semester Week of 8th May & 14th May & 21st May 2012 (Dates TBC)
Certificate in Online Marketing & Digital Strategy (ICM)	Wednesday	6.30pm - 9.30pm	12 Weeks	Feb 12: 8, 15, 22, 29 Mar 12: 7, 14, 21, 28 Apr 12: 4, 11, 18, 25	Project Based - During Term
Diploma in Project Management (ICM)	Monday	6.30pm - 9.30pm	12 Weeks	Feb 12: 20, 27 Mar 12: 5, 12, 19, 26 Apr 12: 2, 9, 16, 23, 30 May 12: 7	Assignment & Exam Based - During Term

PROGRAMME TITLE	DAY	TIME	DURATION	DATES	EXAM
BUSINESS PROGRAMMES					
Diploma Finance for Non-Financial Managers (ICM)	Wednesday	6.15pm - 9.30pm	12 Weeks	Feb 12: 22, 29 Mar 12: 7, 14, 21, 28 Apr 12: 4, 11, 18, 25 May12: 2, 9	Exam – 2nd Semester During Class
Certificate in Positive Psychology at Work (ICM)	Tuesday	6.30pm - 9.30pm	10 Weeks	Feb 12: 14, 21, 28 Mar 12: 6, 13, 20, 27 Apr 12: 3, 10, 17	Assignment Based
Certificate in Administration & Office Skills (City & Guilds & GCD)	Thursday	6.30pm - 9.30pm	16 Weeks	Feb 12: 16, 23 Mar 12: 1, 8, 15, 22, 29 Apr 12: 5, 12, 19, 26 May 12: 3, 10, 17, 24, 31	Exam Based - During Term
Business Analysis	Daytime	9.30am - 5.00pm	4 Day Workshop	Jan 12: 9,10,11,12	Multiple Choice Exam
Emotional Intelligence for Success Seminar	Thursday	7.30pm - 9.30pm	10 Weeks	Feb 12: 16, 23 Mar 12: 1, 8, 15, 22, 29 Apr 12: 5, 12, 19	Certificate of Attendance
Change Management Seminar	Saturday	9.30am - 4.30pm	1 Day Workshop	Mar 12: 31	Certificate of Attendance

Notes:

There will be no classes on Public or Bank Holidays
 Scheduled dates are subject to change
 Courses are run based on a minimum of 8 delegates
 Unless otherwise specified, all ICM & City & Guilds Programmes prices listed are inclusive of examination fees
 SP: Special Price